

BYLAWS
of
CLEARWATER BAY ALUMNAE ASSOCIATION
KAPPA KAPPA GAMMA FRATERNITY

APRIL 21, 2024

ARTICLE I
NAME

The name of this association shall be the Clearwater Bay Alumnae Association of Kappa Kappa Gamma Fraternity in accordance with the February 20, 1956, charter granted by Kappa Kappa Gamma.

ARTICLE II
PURPOSE

The purpose of this association shall be to unite alumnae members of Kappa Kappa Gamma, through membership, in a close bond of friendship, seeking to instill in them a spirit of mutual love and helpfulness, to the end that each member and the Fraternity at large may attain social, moral and intellectual excellence;

To provide opportunities for engagement throughout the lives of alumnae and encourage participation of alumnae in Fraternity programs;

And to further the work of the Fraternity and extend friendship to all members.

ARTICLE III
MEMBERSHIP

Section 1. Members. Members of the association shall consist of alumna members of Kappa Kappa Gamma Fraternity residing in, but not limited to, the Clearwater Bay area.

Section 2. Members in Good Standing. A member in good standing shall be one who is in good standing as established by the Fraternity and has paid her annual association dues. Members in good standing have the right to vote and are eligible to be association officers.

Section 3. Dual Member. Dual members shall be alumna members who pay dues to two alumnae associations simultaneously for the same fiscal year. The dual member shall pay the annual alumnae per capita fee through one alumnae association or directly through the Kappa Kappa Gamma website.

ARTICLE IV OFFICERS AND DELEGATES

Section 1. Officers. The officers of the association shall be President, Secretary, Treasurer, and such other officers as may be necessary.

A. Qualifications. To be eligible to hold office or represent the association as a delegate to General Convention or Alumnae Panhellenic, a member must be in good standing.

B. Nominating Committee. The association President shall appoint the Nominating Committee Chairman. The committee shall be elected by the association members or by the Executive Board. The Nominating Committee shall present a report at a meeting, by mail, or electronic mailing, no later than one month prior to the election date.

C. Election. Association officers shall be elected at a regular or special meeting of the association prior to April 30 of each year.

D. Term of Office. The officers shall take office by July 1 of each year and shall hold office for one year, or until their successors are installed.

E. Vacancies. A vacancy in any office shall be filled by a majority vote of the Executive Board.

Section 2. Executive Board.

A. Membership. The Executive Board shall consist of the officers.

B. Duties. The duties of the Executive Board shall be:

1. To act in the best interest of the association.
2. To carry out the duties as defined in alumnae association and Fraternity resources.
3. To represent the association in the interim between meetings,
4. To vote on any question requiring the action of the association prior to the next meeting, or on such matters designated in the alumnae association Bylaws. Any such action will be reported to the membership.
5. To administer the finances of the association.
6. To appoint a representative to the local/area Alumnae Panhellenic if one exists.
7. To have the authority to act for the association in the absence of a quorum at any meeting.
8. To review the Fraternity *Bylaws*, *Standing Rules* and *Policies*, along with the Association Bylaws and Standing Rules, at the beginning of each term of office.

Section 3. Delegates. Each association in good standing as established by the Fraternity shall be entitled to representation at the General Convention by a delegate in good standing. The delegate shall be the alumnae association President unless she is unable to attend. If the alumnae President is unable to attend, the Executive Board may appoint another member to attend as the alumnae association representative and vote on behalf of the association.

Section 4. Alumnae Panhellenic. If a local Alumnae Panhellenic Association, which is affiliated with the National Panhellenic Conference, exists, the alumnae association shall become a member and may send representation to the Alumnae Panhellenic meetings.

Section 5. Archives. Associations shall maintain the association's charter, Fraternity proprietary material, and the records of the association in its archives.

ARTICLE V MEETINGS

Section 1. Meetings. There shall be at least four meetings of the association held each year. In an association that includes two or more satellite or special interest groups, at least two of these meetings shall be open to the entire membership.

Section 2. Electronic Meetings. The association, all committees and sub-groups are authorized to meet through any communications equipment that provides a transmission, including, but not limited to, telephone, telecopy, or any electronic means, from which it can be determined that the transmission was authorized by, and accurately reflects the intention of the members involved and, with respect to meeting, allows all persons who may attend and participate in the meeting to contemporaneously communicate with each other.

Section 3. Quorum. A quorum of the association shall be a majority of the members in good standing attending the meeting. In the absence of a quorum at any regular or special meeting of the association, the Executive Board shall have the authority to act for the association.

Section 4. Voting. A majority of members present at the meeting shall determine all decisions except where otherwise specified. Proxy voting shall not be permitted.

Section 5. Voting by Ballot. An anonymous vote conducted through a designated internet meeting service or electronic means such as audience response devices or computer software shall be deemed to be a ballot vote, fulfilling any requirement that a vote be by ballot.

Section 6. Communications. Unless a member indicates otherwise, all communications required in these bylaws, including required notices, may be sent electronically.

ARTICLE VI FINANCES

Section 1. Dues. The dues of the association shall be established by a vote of the members. The fiscal year of the association shall be from July 1 to June 30, inclusive.

Section 2. Philanthropic Funds. Disbursement of philanthropic funds shall be voted upon at a regular or special meeting of the association membership and shall be approved by a majority.

ARTICLE VII COMMITTEES

Committee chairmen shall be appointed by the association President with the recommendation of the Executive Board.

Section 1. Duties. The duties of the committees shall be in accordance with Fraternity and Association resources.

Section 2. Reports. Officers and committee chairmen shall send reports as requested by Kappa Kappa Gamma Headquarters, officers, or committee chairmen in accordance with Fraternity and association resources.

**ARTICLE VIII
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the association may adopt.

**ARTICLE IX
AMENDMENTS**

These alumnae association Bylaws may be amended at any regular meeting of the association by a two-thirds vote, provided the amendment has been submitted in writing at least two weeks in advance and does not conflict with the *Fraternity Bylaws, Standing Rules, and Policies*.

**ARTICLE X
DISSOLUTION**

Should the association vote to disband, all remaining financial assets shall be transferred according to the current Fraternity Financial Policies.